

# *Huish Episcopi Parish Council*

**Minutes of the Extraordinary Meeting of the Huish Episcopi Parish Council (HEPC) held via the virtual platform 'Meet' on Monday 22 June 2020 at 7pm.**

**Present:**

Cllr Shirley Nicholas Chairman  
Cllr Graham Lock Vice Chairman  
Cllr John Wood  
Cllr Barry Horsgood  
Cllr Robert Crumb  
Cllr Jane Redfearn  
Cllr Julia Gadd  
Cllr A Harris

Lisa Newby Parish Clerk  
2 members of the public

County/District Councillor Clare Paul and District Councillor Tiffany Osborne send apologies during the meeting as both had difficulty in joining.

Cllr Wood and Cllr Crumb were present but due to system issues, were unable to contribute any views until being unmuted towards the end of the meeting.

On 4<sup>th</sup> April 2020 the Government introduced the Local Authorities (Coronavirus)(Flexibility of Local Authority Meetings)(England) Regulations 2020 to allow local councils to meet remotely up to and including 7 May 2021.

**Public session opened at 7:11pm.**

**There were no questions from the public.**

## **Meeting opened at 7:09pm after the public session**

### **44/2020 To receive apologies for absence and to note and approve reason given**

Cllr Keith Peto sent apologies, due to a family issue. It was **RESOLVED** to receive and approve the apologies.

### **45/2020 Declaration of interest**

None.

### **46/2020 Approval of minutes**

It was **RESOLVED**, that the minutes of the Parish Council meeting held on 18 May 2020 are a true record. The minutes will be signed at the next face to face Parish Council meeting.

### **47/2020 Matters arising from the minutes**

None

### **48/2020 Planning**

#### **a. to discuss planning applications received since the last meeting**

**20/00912/HOU.** Erection of a single storey extension, The Cottages, Wagg Drove, Langport TA10 9ER. It was **RESOLVED** that there are no objections to this application.

**20/01551/HOU.** Demolition of an existing lean-to and erection of a single storey extension to the rear of the building, Stratfield, Newtown Road, Huish Episcopi, TA10 9SE. It was **RESOLVED** that there are no objections to this application.

**17/01217/CPO/cond7.** Variation of Condition 7 of permission 17/01217/CPO to increase annual output to 21,000 tonnes of stone., Bowdens Quarry, Bowdens Lane, Huish Episcopi. No objections.

#### **b. To note applications still in progress**

**Application 19/02678/S73.** Vary condition 2 of approved plans Land OS 4562 Ducks Hill Langport TA10 9EN. No objections.

**20/01078/FUL.** Demolition of buildings, conversion of an existing building into ancillary living accommodation and garaging. Land at Wearne Farm, Main Road, Wearne, no objections.

**20/01112/FUL.** Change of use of 2 existing holiday units to straightforward open market dwellings. Merricks Farm, Park Lane, Huish Episcopi, no objections.

**20/01211/COU.** Change of Use of land from the stationing of 74 static holiday caravans to the stationing of 74 park homes. Bowdens Crest Caravan and Camping Park. Objections submitted

#### **c. To note decisions notified since the last meeting**

**20/01029/HOU.** Erection of a single storey rear extension. 3 Level View Pibsbury, Langport TA10 9NU. Permitted with conditions (01/06/2020).

**20/01079/LBC.** Demolition of buildings, conversion of an existing building into ancillary living accommodation and garaging. Land at Wearne Farm, Main Road, Wearne permitted with conditions (05/06/2020).

### **49/2020 Highways and Car Park**

#### **a. Bus shelter on Somerton Road**

After further discussion of the Safety Audit report, it was **RESOLVED** to go ahead and obtain a quote from a consultant engineer to establish the potential costs involved with progressing the project further. It was decided that a working group to deal with this project was not required at this time

## b. Proposed footpath outside Huish House, The Hill

As a result of further correspondence received from residents near to the grass verge in question, it was **RESOLVED** not to progress this project any further.

## 50/2020 OneSomerset

a) The Local Government Report compiled for SLCC and SALC, and supporting the seven recommendations. The report was discussed and the consensus was that a two Unitary council is the preferred option.

b) Completing the One Somerset Survey. Councillors to send any responses to the clerk for collation and submission

Member of the public left the meeting at 8:21pm.

## 51/2020 Accounts

### Approval of payments

It was **RESOLVED** to approve the payments listed

Details	Debits	Totals	Credits	Totals
<b>Balance brought forward from May meeting</b>				£45475.34
<b>Receipts</b>				
Allotment rent			£24.00	
VAT refund			£1598.22	
			£1622.22	£1622.22
				£68652.10
<b>Payments authorised in May meeting</b>				
Mind in Somerset grant	£1000.00			
<b>RFO authorised</b>				
Bank charges March to June 2020	£18.00			
R Crumb allotment expenses	£6.27			
	£1024.27	£1024.27		
<b>To be authorised June 2020</b>				
Lengthsman weedkiller	£20.00			
R Crumb allotment pump	£31.25			
Clerk expenses – printing/stamps/phone	£82.20			
BHIB new insurance provision	£596.86			
	£730.31	£730.31		£1754.58
<b>Balance carried forward to July meeting</b>				<b>£45342.98</b>
<b>Reserve Account</b>				
Unity Trust reserve Account				£46982.87
Nationwide account reserve account				£50029.38
<b>Balance at 31 March 2020</b>				<b>£97012.25</b>

**52/2020 CONFIDENTIAL ITEM To resolve to exclude members of the press and public**

It was **RESOLVED** that agenda item **53/2020** be dealt with after the public and press have been excluded by reason of the confidential nature of this matter. (in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sect. 1(2)).

The meeting ended at 7:37 pm to allow for the confidential item to be discussed. A separate meeting was initiated for parish councillors to attend.

Meeting opened at 7:53pm.

**53/2020 Staff in confidence. To determine the processes and timescales for advertising and engaging a replacement Parish Clerk**

The following items were discussed and **RESOLVED** that:

The advertising platforms to be The Leveller, Somerset Association of Local Councils (SALC), via Democratic Services at South Somerset District Council (SSDC) and the community website. Closing date is 31 July 2020, and interviews week commencing 10 August 2020. The clerk stated that currently her last working day as clerk is 31 August 2020

The job description with salary scale and person specification were agreed as presented.

The selection committee is to be the full parish council. The parish council all wish to see applications and decide which are taken forward for interview. The interview panel to be decided at a full parish council meeting. A conflict of interest with an applicant will result in that councillor not being involved in the process.

A discussion followed regarding the location of the clerk in relation to the Parish.

The adverts were agreed with one amendment. Comments from councillors about the job advert required by Friday 26 June.

Cllr Gadd left at 8:34 pm.

**54/2020 Date of next meeting**

The next Parish Council meeting is on Monday 20 July 2020 at 7pm. Due to the current COVID-19 situation, meetings are likely to be on a virtual platform for the foreseeable future.

**Meeting closed at 8:42 pm**