

# *Huish Episcopi Parish Council*

## **Accessibility Statement**

This website is run by Huish Episcopi Community, and applies only to the Huish Episcopi Parish Council content. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- zoom in up to 300% without the text spilling off the screen.
- navigate most of the website using just a keyboard.
- listen to most of the website using a screen reader We've also made the website text as simple as possible to understand.
- A better experience accessing a pdf document is found when downloading the document into Adobe Acrobat Reader. This is free pdf viewing software.

AbilityNet (<https://mcmw.abilitynet.org.uk/>) has advice on making your device easier to use if you have a disability.

There is no video content on the website

## **Accessibility of this website:**

We know some parts of this website are not fully accessible:

- the text will not reflow in a single column when you change the size of the browser window
- most older PDF documents are not fully accessible to screen reader software
- The colour contrast of some of the headings and the meaningful text is not significant enough.

## **What to do if you cannot access parts of this website**

If you need information on this website as a hard copy please contact the Parish Clerk:

- email [clerkhepc@gmail.com](mailto:clerkhepc@gmail.com), or phone 07568 368039

We will consider your request and get back to you in five working days.

## **Reporting accessibility problems with this website**

The Parish Council is always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact the Parish Clerk. Email address [clerkhepc@gmail.com](mailto:clerkhepc@gmail.com) or 07568 368039

## **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

## **Technical information about this website's accessibility**

Huish Episcopi Parish Council is committed to making its website content accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances listed below.

## **Non accessible content**

The content listed below is non-accessible for the following reasons:

- all documents that need to be scanned in such as those contained in the Annual Accounts.
- Documents provided by third parties
- Historical documents.

## **Non compliance with the accessibility regulations**

- All documents that need to be scanned in such as those contained in the Annual audits, as it is not possible to make these pdf documents accessible by a screen reader. These are images, and currently there is no plan to fix them.
- Documents provided by third parties, as the Parish Council cannot control the format of these documents. It is not possible to fix these documents.
- Some older documents are not helpfully named. Since 2019, documents have been named to reflect their content, but there is no plan to retrospectively change anything before 2019.
- The colour contrast of some meaningful text does not meet the contrast guidelines. This fails the WCAG 2.1 AA success criterion 1.4.1

Some images do not have a text alternative, so people using a screen reader cannot access the information. This fails WCAG 2.1 success criterion 1.1.1 (non-text content). When we publish new content, we'll make sure our use of images meets accessibility standards.

### **Disproportionate burden**

The cost has been assessed of fixing the above issues with navigation, accessing information, contrast, and with interactive tools and transactions. The Parish Council believes that doing so now would be a disproportionate burden within the meaning of the accessibility regulations.

Another assessment will be made annually and in the light of technology developments, will continue to change what we can. Comments are welcome on how we might better present ourselves.

### **Navigation and accessing information**

There's no way to skip the repeated content in the page header (for example, a 'skip to main content' option). This fails WCAG 2.1 success criterion 2.4.1 (bypass blocks).

It's not always possible to change the device orientation from horizontal to vertical without making it more difficult to view the content. This fails WCAG 2.1 success criterion 1.3.4 (orientation).

It's not possible for users to change text size without some of the content overlapping. This fails WCAG 2.1 success criterion 1.4.4 (resize text).

### **Interactive tools and transactions**

Some of our interactive forms are difficult to navigate using a keyboard. For example, because some form controls are missing a 'label' tag.

Our forms are built and hosted through third party software and 'skinned' to look like our website. This fails WCAG 2.1 success criterion 1.3.1 (information and relationships).

### **Content that's not within the scope of the accessibility regulations**

- Historical documents such as pdf and word documents prior to 2019. These documents are exempt from the regulations.
- These fail the WCAG 2.1 AA success criterion 1.4.10 (reflow) and 2.4.6 (headings and labels).

### **PDFs and other documents**

Many of our older PDFs and Word documents do not meet accessibility standards - for example, they may not be structured so they're accessible to a screen reader. This does not meet WCAG 2.1 success criterion 4.1.2

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services. For example, we do not plan to fix any Parish Council minutes prior to this date.

Any new PDFs or Word documents we publish will meet accessibility standards.

### **How we tested this website**

This website was last tested on 4 August 2020. The test was carried out by the Parish Council. The test was conducted using the checklist obtained by the clerk when undergoing training to apply the regulations.

We tested:

- The Parish Council content on the main website platform, available at [www.huishepiscopi.org.uk](http://www.huishepiscopi.org.uk). We used the WAVE Web Accessibility Evaluation Tool.

This statement was prepared on 1 September 2020. It was adopted on 21st September 2020.